

## ROOF REPLACEMENT POLICY

It is the policy of the Allenview Homeowners Association, in the spirit of the Association Covenants, that all roofs within one building are replaced at the same time and by the same contractor. Each homeowner in the building is responsible for the cost of his/her own roof replacement. Costs in the same building may vary depending on the size of the roof and the amount of material needed.

Homeowners are asked to solicit proposals from companies, but a separate proposal for each home in the entire building must be requested. Often, one homeowner in the building will take the lead on obtaining bids. Copies of the proposals should be given to homeowners, or to the manager to be forwarded to the homeowners.

After reviewing proposals, the contractor will be chosen through a majority vote from homeowners in that building. Once a contractor is chosen, deposits and signed contracts will be sent to the contractor. You will be notified by the contractor when the roof replacement will take place. Upon completion of the project, you will submit final payment directly to the contractor.

If you have any questions, please don't hesitate to contact Joann Davis by phone, 717-462-2605, or email, [boardmembers@allenview.org](mailto:boardmembers@allenview.org).